



**KDRS**

Kommunearkivinstusjonenes  
Digitale RessursSenter

**KDRS digitalt depot**  
**Del 3 – Arbeidsflyt ved deponering**  
**25. januar 2017**

I denne delen av kurset skal vi se hvordan vi kan:

- Opprette en arkivpakke (SIP) i ESSArch Tools for Producer (ETP)
- Sende inn en arkivpakke for deponering (ETP -> ETA)
- Logge de kontrollene som utføres før pakken legges i digitalt depot.
- Sende pakken videre fra ETA til EPP.



# Lage arkivpakke

The screenshot shows a web browser window with the URL `https://localhost:11443`. The browser's address bar contains the URL and a search icon. The page title is "ESSArch Tools for Producer". The navigation menu includes "INFORMATION PACKAGE", "SUBMIT", "MANAGEMENT", and "HELP". The "Prepare IP" button is highlighted with a red circle. The "Create IP" button is also visible below it. The page content is mostly blank, with a footer area containing the URL `https://localhost:11443/create/prepareipcreate`.



# Lage arkivpakke, forts.

Logg på - Googl... × http://p...e\_en.pdf × http://1...age.htm × http://1...age.htm × ESSArch Tools for Pr... × ESSArch Tools fo... × ESSArch Tools for Pr... × ESSArch Tools for Ar... × +

https://localhost:11443/create/prepareipcreate/

ETP ESSArch Tools for Producer

Welcome, Peter @ zone1. Change password / Log out

INFORMATION PACKAGE ▾ SUBMIT ▾ MANAGEMENT ▾ HELP ▾

## Prepare new information packages

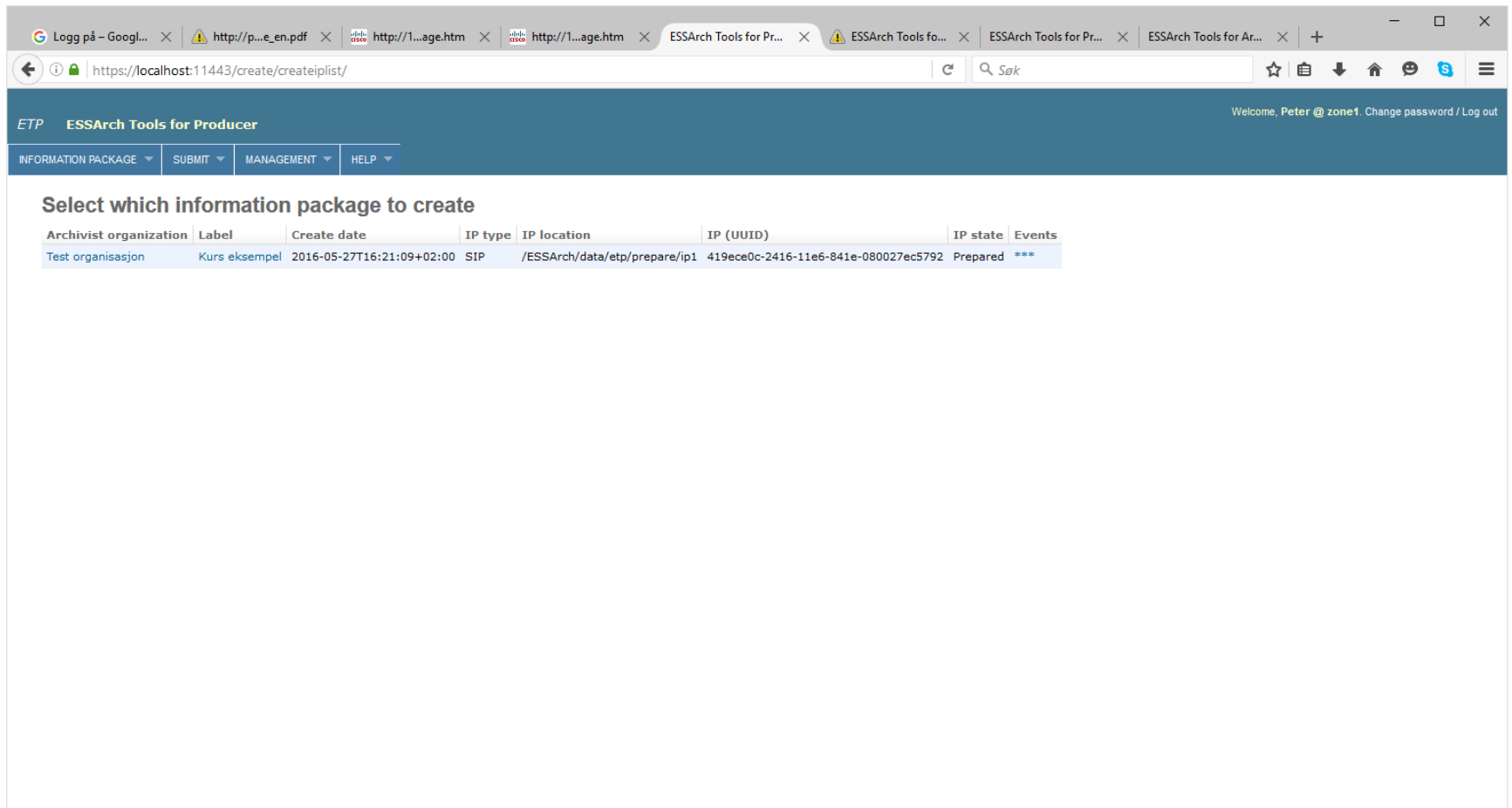
Please fill in the fields or use prefilled data (\* indicates mandatory field)

Archivist organization \*

Archive label



# Lage arkivpakke, forts.



Logg på - Googl... × http://p...e\_en.pdf × http://1...age.htm × http://1...age.htm × ESSArch Tools for Pr... × ESSArch Tools fo... × ESSArch Tools for Pr... × ESSArch Tools for Ar... × +

https://localhost:11443/create/createiplist/

ETP ESSArch Tools for Producer Welcome, Peter @ zone1. Change password / Log out

INFORMATION PACKAGE ▾ SUBMIT ▾ MANAGEMENT ▾ HELP ▾

### Select which information package to create

Archivist organization	Label	Create date	IP type	IP location	IP (UUID)	IP state	Events
Test organisasjon	Kurs eksempel	2016-05-27T16:21:09+02:00	SIP	/ESSArch/data/etp/prepare/ip1	419ece0c-2416-11e6-841e-080027ec5792	Prepared	***



# Lage arkivpakke, forts.

Logg på – Googl... × http://p...e\_en.pdf × http://1...age.htm × http://1...age.htm × ESSArch Tools for Pr... × ESSArch Tools fo... × ESSArch Tools for Pr... × ESSArch Tools for Ar... × +

https://localhost:11443/create/createip/5

## Create information package for *(Kurs eksempel)* from *(Test organisasjon)*

Please fill in the fields or use prefilled data (\* indicates mandatory field)

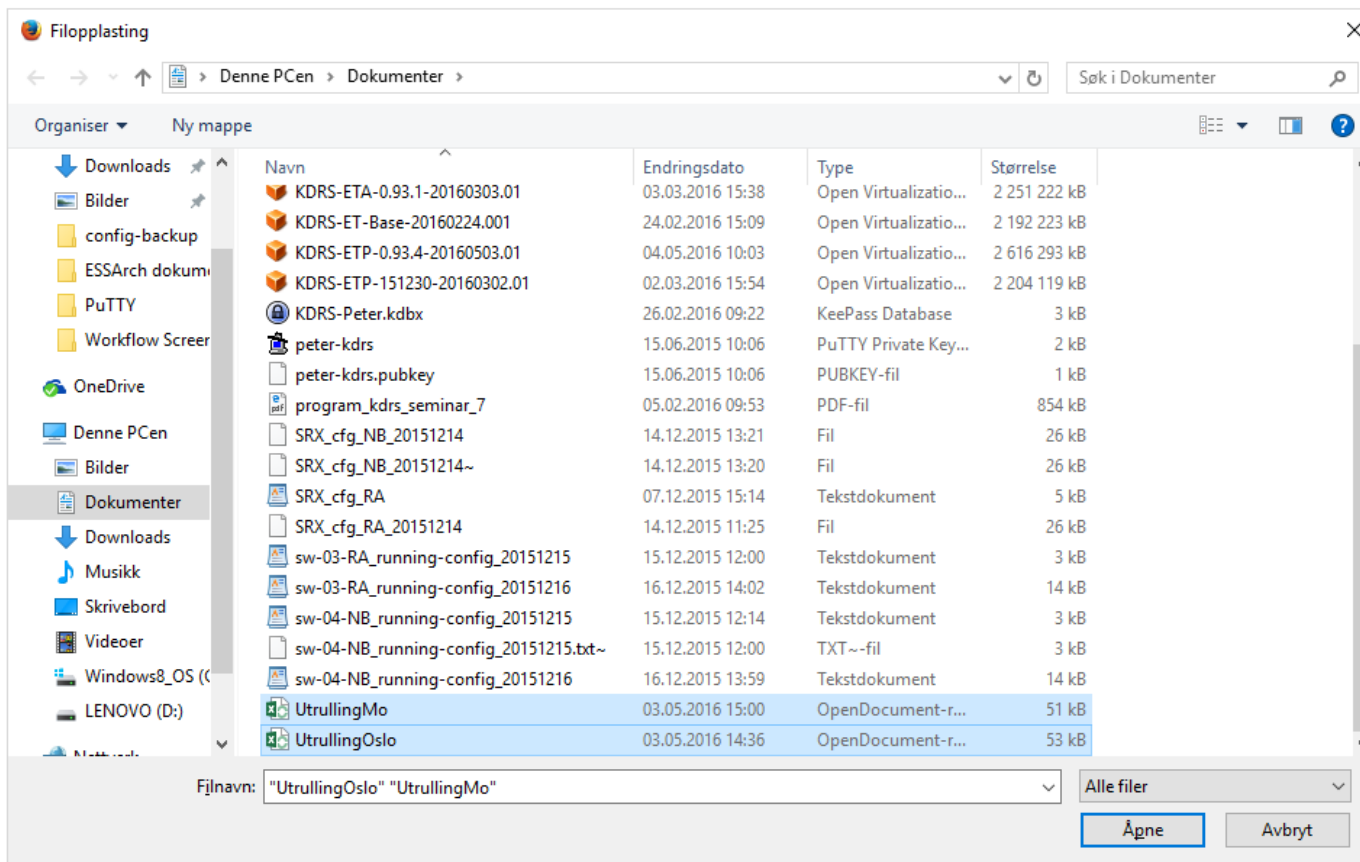
Label:	Kurs eksempel
Submission agreement *:	N/A
Period start date *:	2016-01-01
Period end date *:	2016-12-30
Archivist organization *:	Test organisasjon
Archivist software system name *:	N/A
Archivist software system version *:	N/A
Archivist software system type *:	N/A
Creator organization *:	KDRS SA
Producer organization *:	KDRS SA
Producer individual *:	Peter Værlien
Producer software system type *:	N/A
Submitter organization *:	KDRS SA
Submitter individual *:	Peter Værlien
IP owner organization *:	KDRS SA
Preservation organization *:	KDRS SA

Content

**Add files** Create



# Lage arkivpakke, forts.



# Lage arkivpakke, forts.

Test-ETP-0.93.4-20160503.01 - Settings

**Shared Folders**

Folders List

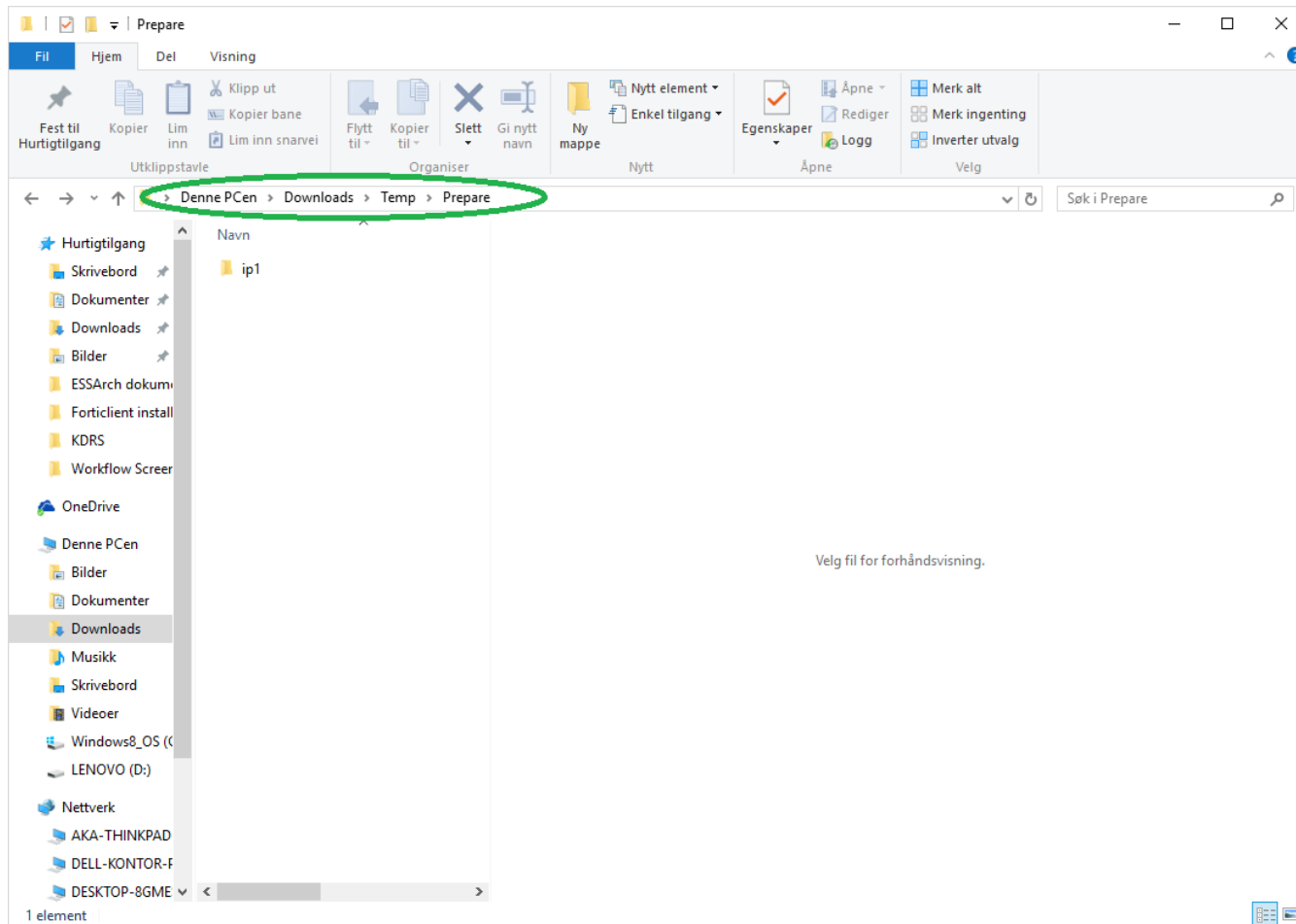
Name	Path	Auto-mount	Access
Machine Folders			
Prepare	C:\Users\KDRS-pe...r\Downloads\Temp\Prepare		Full
Shared	C:\Users\KDRS-pe...r\Downloads\Temp\ETP_out		Full
Transient Folders			

Lists all shared folders accessible to this machine. Use 'net use x: \\vboxsvr\share' to access a shared folder named *share* from a DOS-like OS, or 'mount -t vboxsf share mount\_point' to access it from a Linux OS. This feature requires Guest Additions.

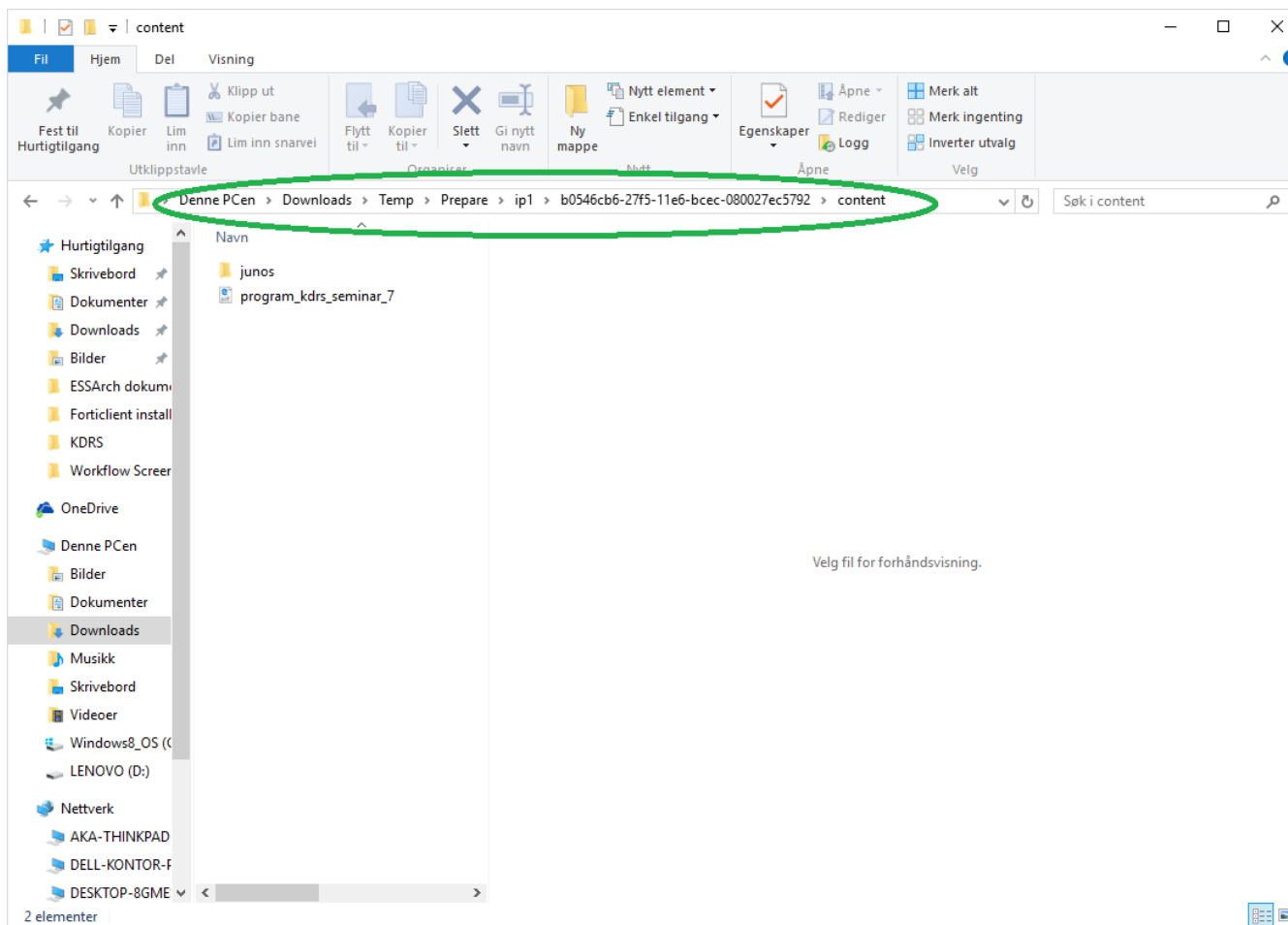




# Lage arkivpakke, forts.



# Lage arkivpakke, forts.



# Lage arkivpakke, forts.

Logg på - G... http://...en.pdf http://...ge.htm http://...ge.htm ESSArch Too... X ESSArch Tools f... ESSArch Tools f... ESSArch Too...

https://localhost:11443/create/createip/6

Submission agreement *:	N/A
Period start date *:	2016-01-01
Period end date *:	2016-12-30
Archivist organization *:	KDRS SA
Archivist software system name *:	N/A
Archivist software system version *:	N/A
Archivist software system type *:	N/A
Creator organization *:	KDRS SA
Producer organization *:	KDRS SA
Producer individual *:	Peter Værlien
Producer software system type *:	N/A
Submitter organization *:	KDRS SA
Submitter individual *:	Peter Værlien
IP owner organization *:	KDRS SA
Preservation organization *:	KDRS SA

Content

- junos
- program\_kdrs\_seminar\_7.pdf

Add files Create



# Innsending

The screenshot shows a web browser window with the URL `https://localhost:11443/create/createiplist/`. The page title is "ETP ESSArch Tools for Producer". In the top navigation bar, there are four dropdown menus: "INFORMATION PACKAGE", "SUBMIT", "MANAGEMENT", and "HELP". The "SUBMIT" menu is open, showing a sub-menu item "Submit SJP" which is circled in red. Below the navigation bar, the main heading is "Select which information package to create". Underneath this heading, there is a list of fields: "Archivist organization", "Label", "Create date", "IP type", "IP location", "IP (UUID)", "IP state", and "Events". At the bottom of the browser window, the address bar shows `https://localhost:11443/submit/submitiplist/`.



# Innsending, forts.

Logg på - Googl... x http://p...e\_en.pdf x http://1...age.htm x http://1...age.htm x ESSArch Tools for Pr... x ESSArch Tools fo... x ESSArch Tools for Pr... x ESSArch Tools for Ar... x +

https://localhost:11443/submit/submitiplist/ Sø

ETP ESSArch Tools for Producer Welcome, Peter @ zone1 Change password / Log out

INFORMATION PACKAGE ▾ SUBMIT ▾ MANAGEMENT ▾ HELP ▾

### Select which information package to submit

Archivist organization	Label	Create date	IP type	IP location	IP (UUID)	IP state
KDRS SA	Test IP	2016-05-25T15:38:02+02:00	SIP	/ESSArch/data/etp/reception/ip2	e6d3aaf4-227d-11e6-9314-080027ec5792	Created
Test organisasjon	Kurs eksempel	2016-05-27T16:21:09+02:00	SIP	/ESSArch/data/etp/reception/ip3	419ece0c-2416-11e6-841e-080027ec5792	Created



# Innsending, forts.

Logg på -... | http://...n.pdf | http://...htm | http://...htm | ESSArch T... | ESSArch T... | ESSArch Tools... | ESSArch Tools... | +

https://localhost:11443/submit/submitipcreate/5

ESSArch Tools for Producer

Welcome, Peter @ zone1. Change password / Log out

INFORMATION PACKAGE | SUBMIT | MANAGEMENT | HELP

### Submit information package (*Kurs eksempel*) from (*Test organisasjon*)

Please fill in the fields or use prefilled data (\* indicates mandatory field)

**The receiver of the IP**

Receiver - Local filesystem: /ESSArch/data/eta/reception/eft

**The receiver of the submit description**

From: peter.varlien@kdrs.no

To: \* pkv+etp-test@kdrs.no

Subject \*: "Kurs eksempel" overleveres

Body \*: "Kurs eksempel" overleveres

Submit



# Innsending, forts.

The screenshot shows a Gmail interface in a browser window. The address bar displays the URL <https://mail.google.com/mail/ca/u/0/#inbox/154f2b3386b07cb1>. The page title is "E-post". The main content area shows an email from "peter.varlien@kdrs.no" sent on "27. mai (for 3 dager siden)". The subject is "Kurs eksempel" overleveres. The email body contains a code editor with a file named "info.xml" and a text box with the placeholder "Klikk her for å svare eller videresende". The right sidebar shows the sender's name "pkv" and email "pkv@kdrs.no". The bottom of the page features a status bar with storage information: "72 % full Du bruker 10,86 GB av dine 15 GB", a link to "Programretningslinjer", and account activity information: "Siste aktivitet på kontoen: for 0 minutter siden".



# Innsending, forts.

Test-ETP-0.93.4-20160503.01 - Settings

**Shared Folders**

Folders List

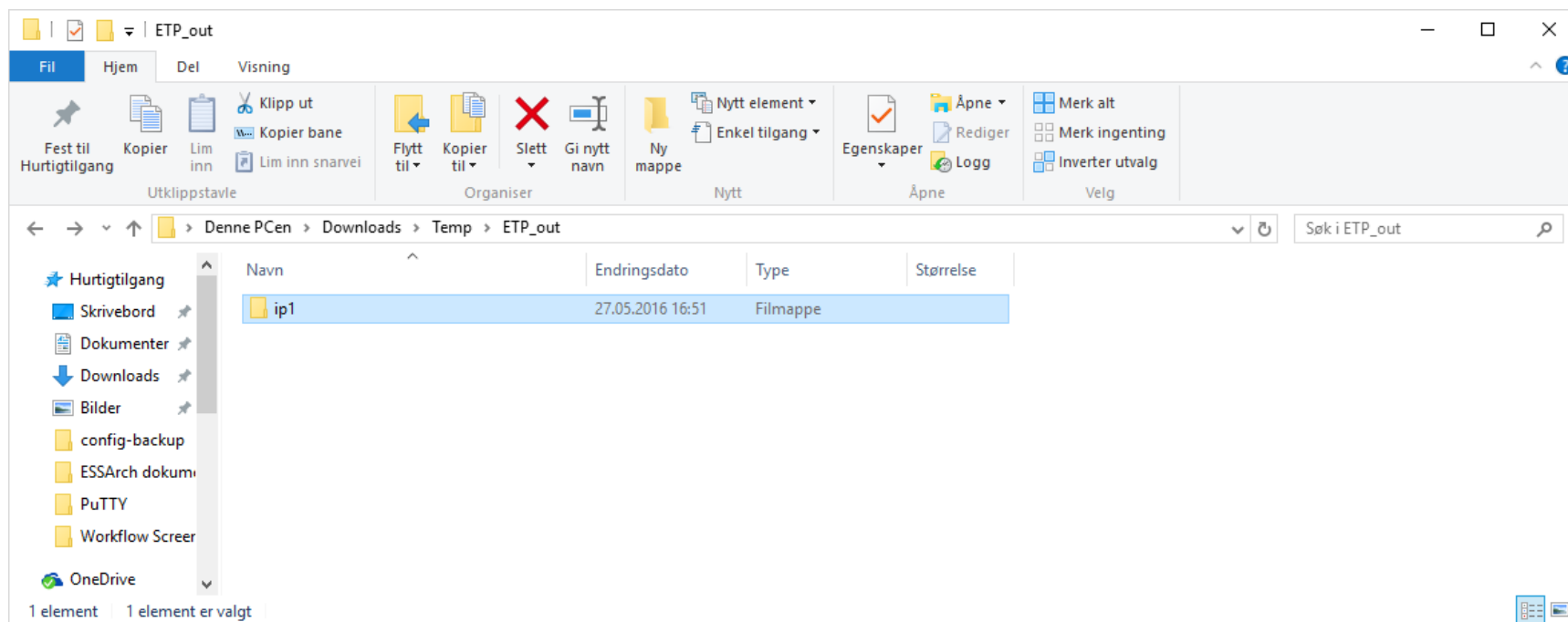
Name	Path	Auto-mount	Access
Machine Folders			
Prepare	C:\Users\KDRS-pe...r\Downloads\Temp\Prepare		Full
Shared	C:\Users\KDRS-pe...r\Downloads\Temp\ETP_out		Full
Transient Folders			

Lists all shared folders accessible to this machine. Use 'net use x: \\vboxsvr\share' to access a shared folder named *share* from a DOS-like OS, or 'mount -t vboxsf share mount\_point' to access it from a Linux OS. This feature requires Guest Additions.

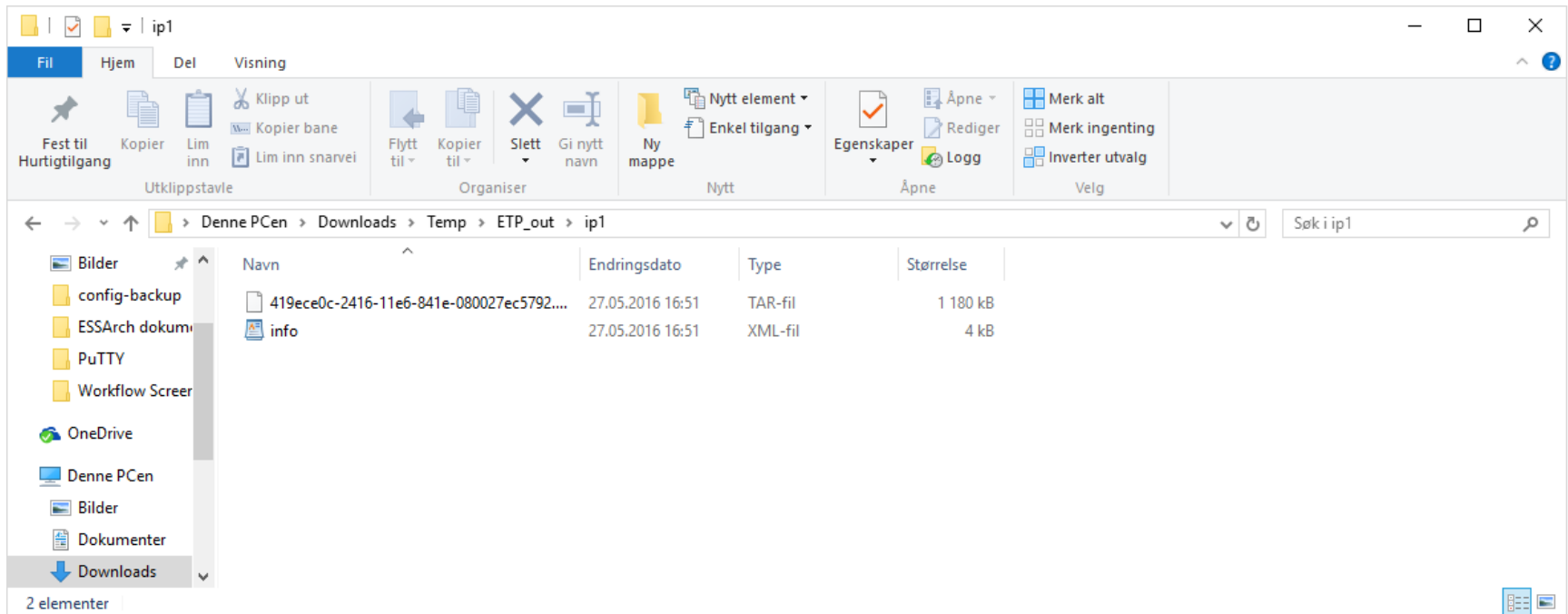




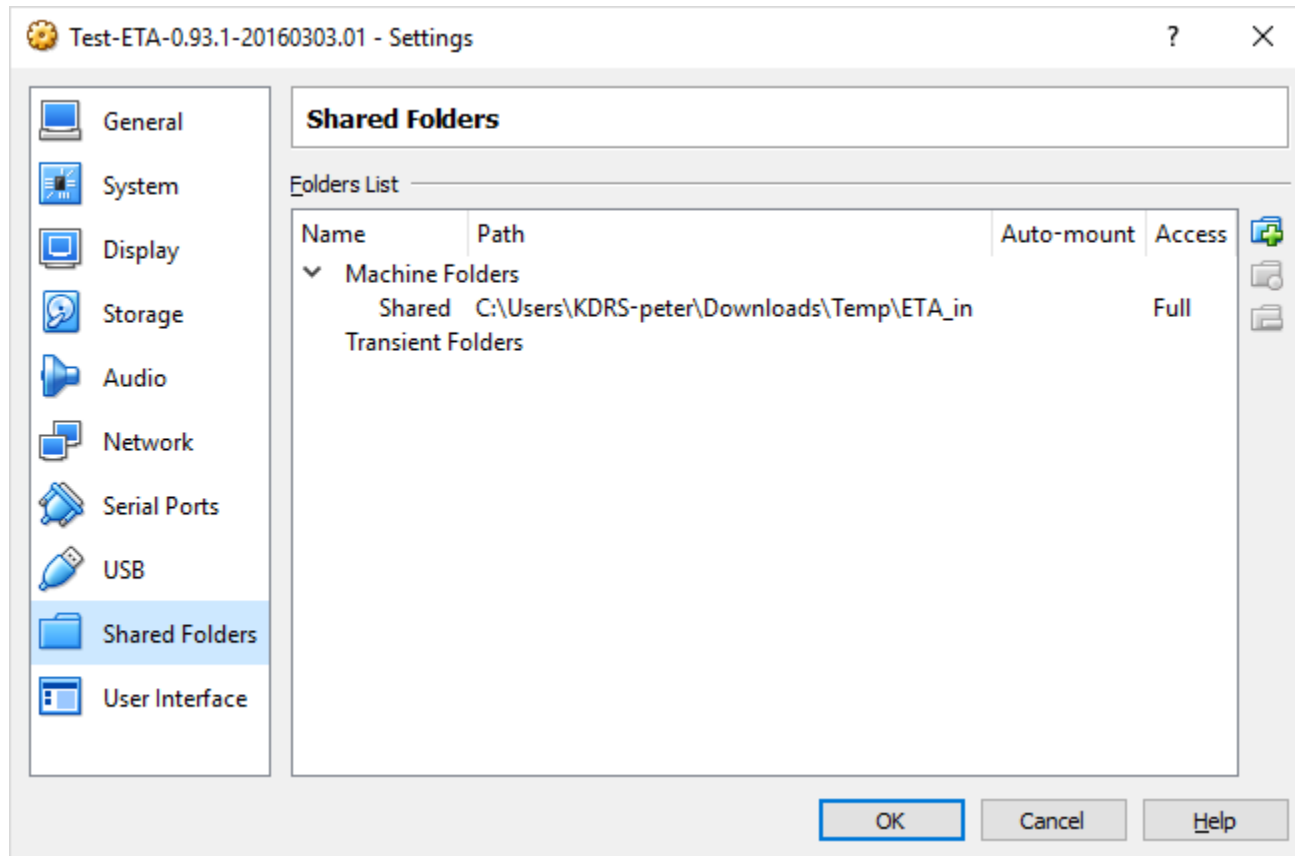
# Innsending, forts.



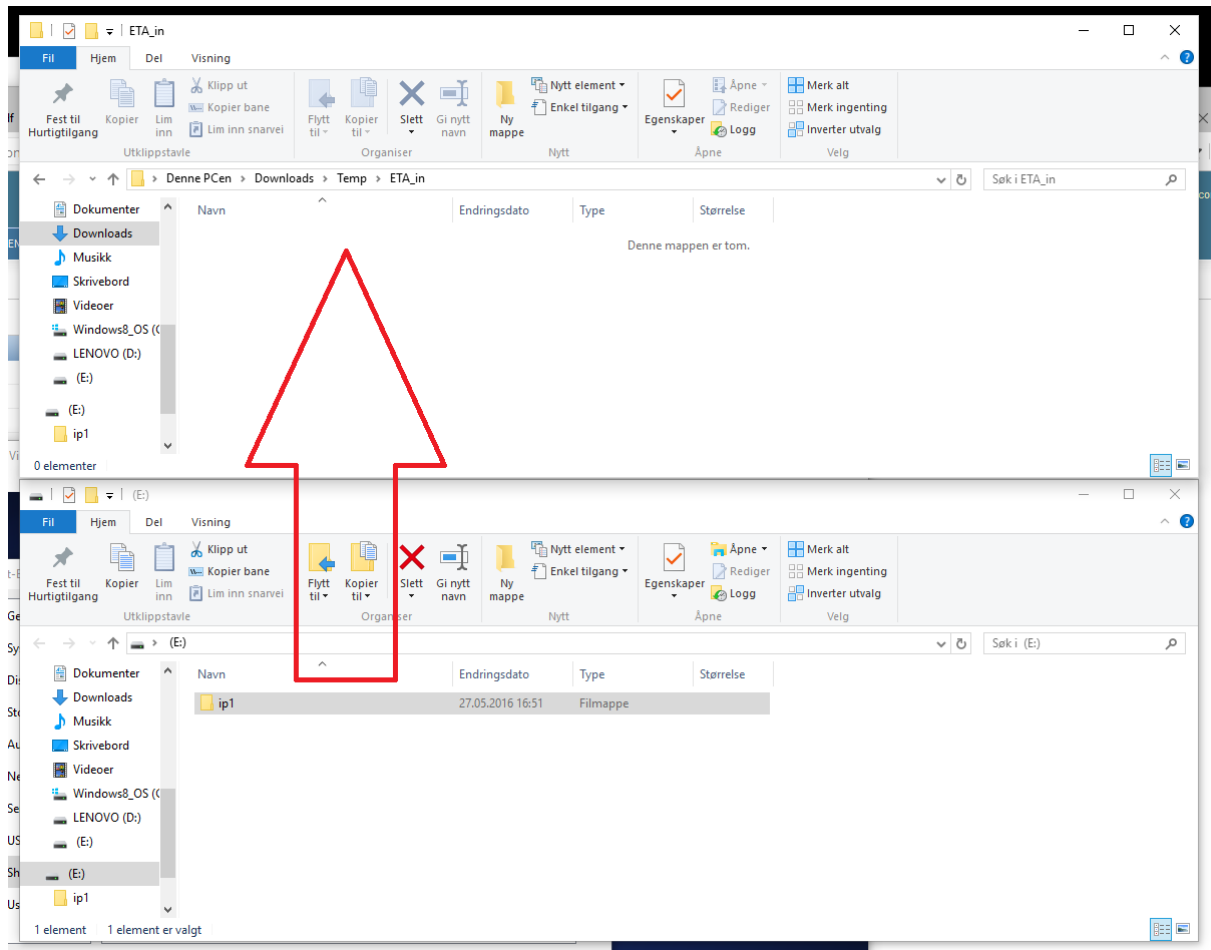
# Innsending, forts.



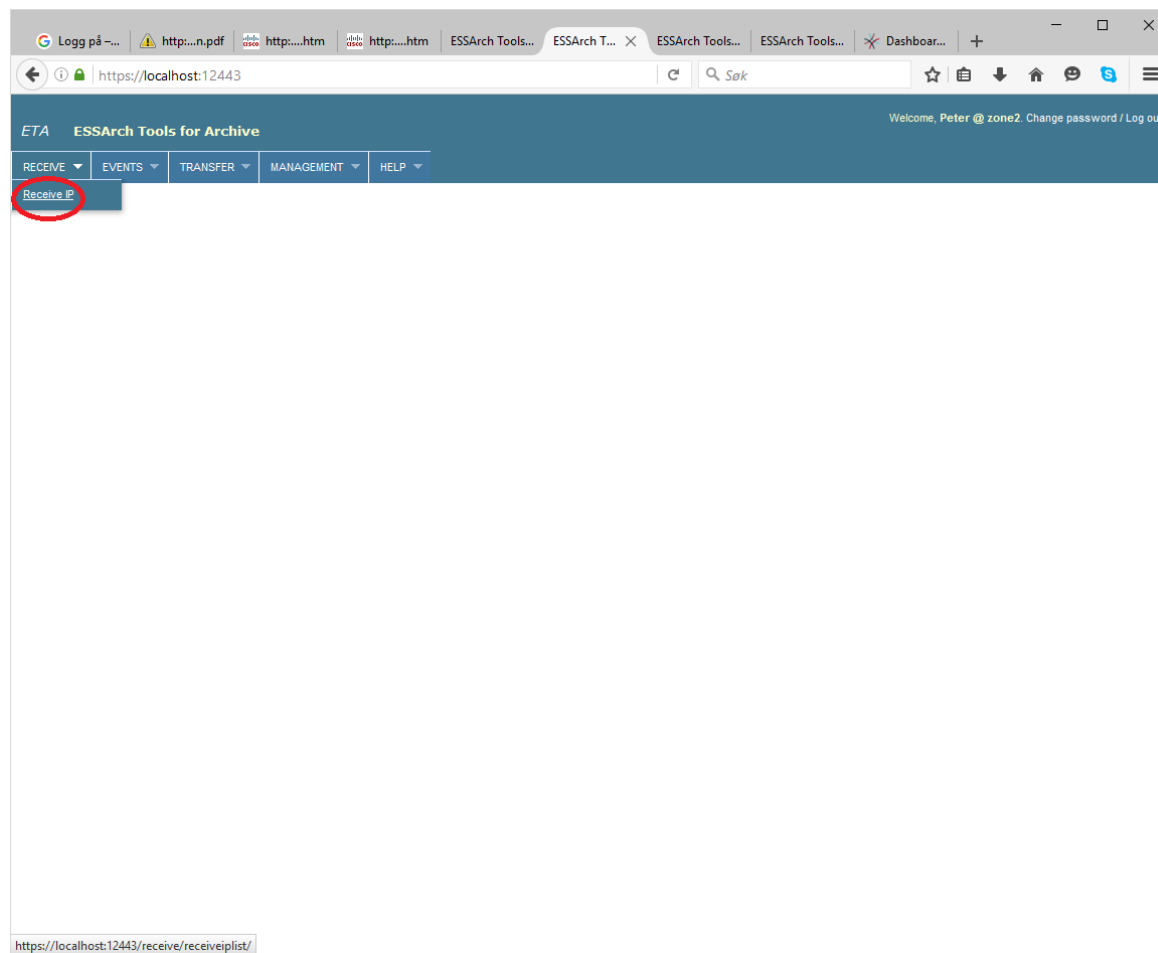
# Mottak hos KAI



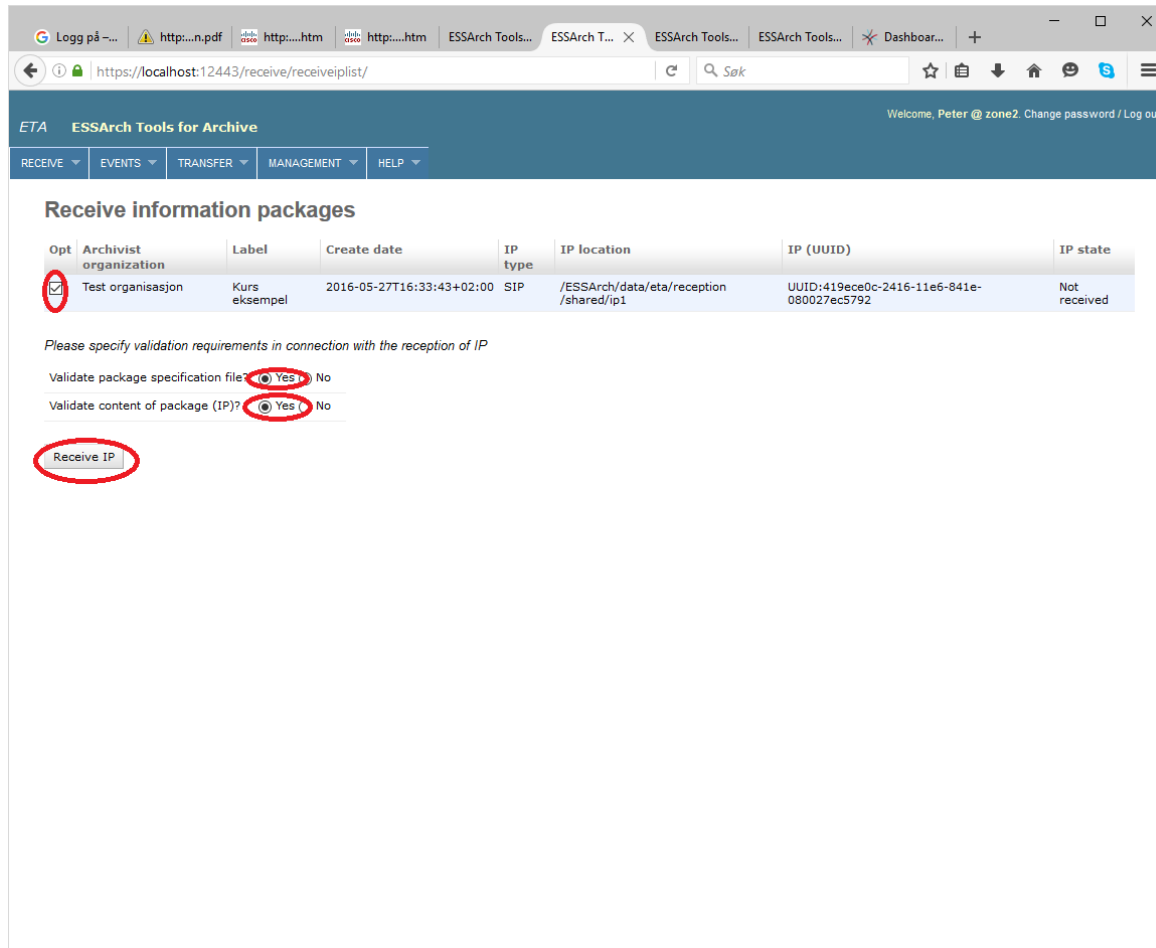
# Mottak hos KAI, forts.



# Mottak hos KAI, forts.



# Mottak hos KAI, forts.



The screenshot shows a web browser window with the URL `https://localhost:12443/receive/receiveplist/`. The page title is "ETA ESSArch Tools for Archive" and it includes a navigation menu with "RECEIVE", "EVENTS", "TRANSFER", "MANAGEMENT", and "HELP".

### Receive information packages

Opt	Archivist organization	Label	Create date	IP type	IP location	IP (UUID)	IP state
<input checked="" type="checkbox"/>	Test organisasjon	Kurs eksempel	2016-05-27T16:33:43+02:00	SIP	/ESSArch/data/eta/reception/shared/ip1	UUID:419ece0c-2416-11e6-841e-080027ec5792	Not received

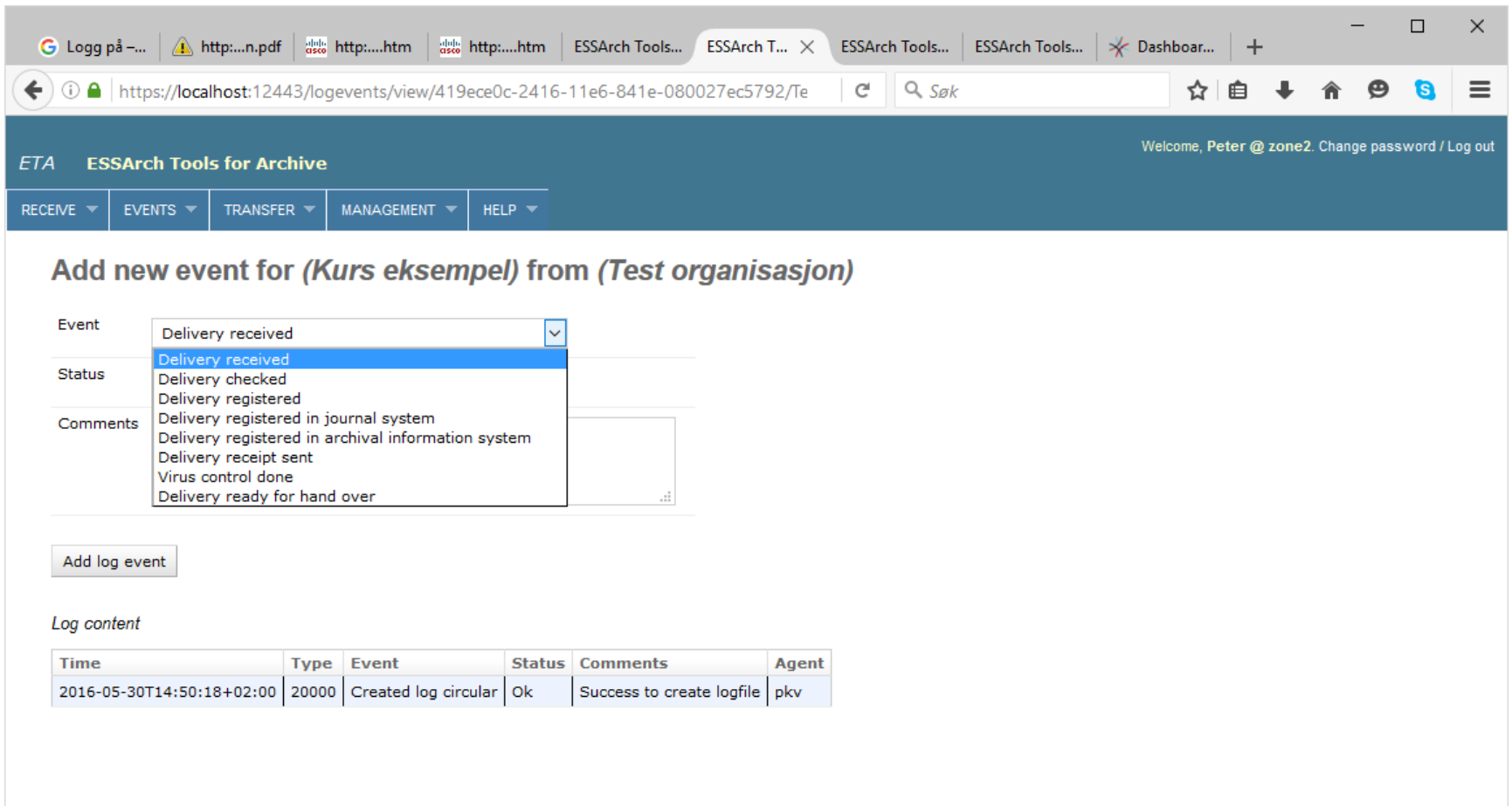
Please specify validation requirements in connection with the reception of IP

Validate package specification file:  Yes  No

Validate content of package (IP)?  Yes  No



# Mottak hos KAI, forts.



The screenshot shows a web browser window with the URL `https://localhost:12443/logevents/view/419ece0c-2416-11e6-841e-080027ec5792/Te`. The page title is "ETA ESSArch Tools for Archive" and the user is logged in as "Peter @ zone2". The navigation menu includes "RECEIVE", "EVENTS", "TRANSFER", "MANAGEMENT", and "HELP".

The main content area is titled "Add new event for (Kurs eksempel) from (Test organisasjon)". It features a form with the following fields:

- Event:** A dropdown menu with "Delivery received" selected.
- Status:** A dropdown menu with "Delivery received" selected.
- Comments:** A text area with the following options: "Delivery registered", "Delivery registered in journal system", "Delivery registered in archival information system", "Delivery receipt sent", "Virus control done", and "Delivery ready for hand over".

Below the form is an "Add log event" button. Underneath is a section titled "Log content" containing a table with the following data:

Time	Type	Event	Status	Comments	Agent
2016-05-30T14:50:18+02:00	20000	Created log circular	Ok	Success to create logfile	pkv



# Mottak hos KAI, forts.

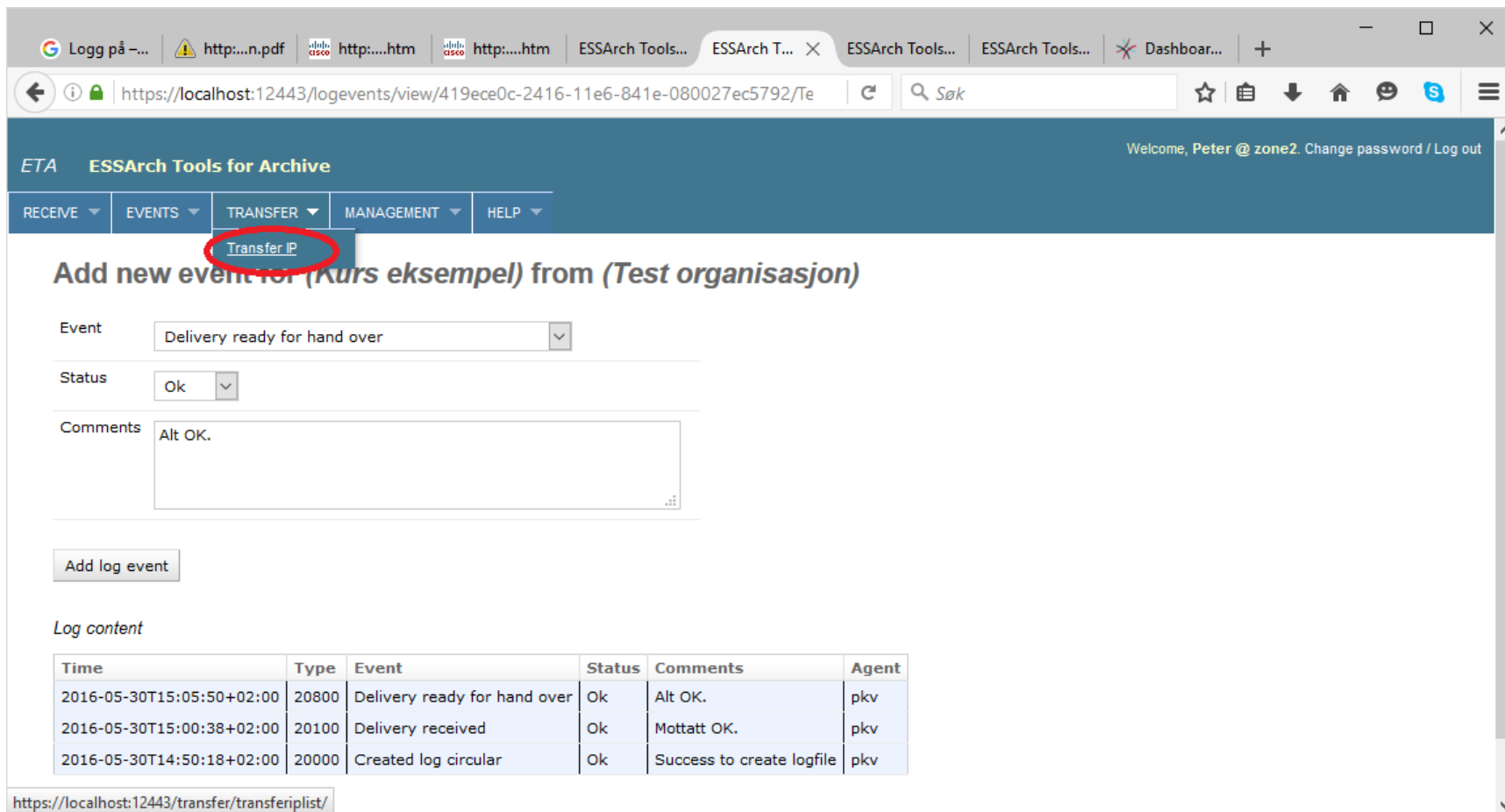
The screenshot shows a web browser window with the URL `https://localhost:12443/logevents/list`. The page title is "ETA ESSArch Tools for Archive". The navigation menu includes "RECEIVE", "EVENTS", "TRANSFER", "MANAGEMENT", and "HELP". The main content area is titled "View log and add logevents" and displays a table of log entries.

Archivist organization	Label	Create date	IP type	IP location	IP (UUID)	IP state
KDRS SA	Testing	2016-03-18T13:52:27+01:00	SIP	/ESSArch/data/eta/reception/eft	1d1ce794-ec49-11e5-9ed3-080027ec5792	Transmitted
KDRS SA	Test EPP 2.7.2 på essarch1	2016-04-12T10:41:49+02:00	SIP	/ESSArch/data/eta/reception/eft	b6cd73aa-0089-11e6-9451-080027ec5792	Transmitted
KDRS SA	Liten test	2016-04-18T15:21:59+02:00	SIP	/ESSArch/data/eta/reception/eft	22ab82e2-0567-11e6-8cc9-080027ec5792	Transmitted
KDRS SA	Testing	2016-04-18T15:45:10+02:00	SIP	/ESSArch/data/eta/reception/eft	91a7e9ac-056b-11e6-9714-080027ec5792	Transmitted
KDRS SA	Test transfer	2016-04-20T16:37:28+02:00	SIP	/ESSArch/data/eta/reception/eft	1ba6b40e-0705-11e6-9fa8-080027ec5792	Transmitted
KDRS SA	Test etter utplassering av mediaservere.	2016-05-02T13:07:05+02:00	SIP	/ESSArch/data/eta/reception/eft	7c26f7fe-1055-11e6-9218-080027ec5792	Transmitted
Test organisasjon	Kurs eksempel	2016-05-30T14:50:18+02:00	SIP	/ESSArch/data/eta/reception/shared	419ece0c-2416-11e6-841e-080027ec5792	Received





# Pakken ferdig for overføring til digitalt depot



The screenshot shows a web browser window with the URL `https://localhost:12443/logevents/view/419ece0c-2416-11e6-841e-080027ec5792/Te`. The page title is "ETA ESSArch Tools for Archive". The navigation menu includes "RECEIVE", "EVENTS", "TRANSFER", "MANAGEMENT", and "HELP". The "TRANSFER" menu is expanded, and "Transfer IP" is highlighted with a red circle. Below the menu, the page displays "Add new event for (Kurs eksempel) from (Test organisasjon)". The form includes fields for "Event" (set to "Delivery ready for hand over"), "Status" (set to "Ok"), and "Comments" (set to "Alt OK."). A button labeled "Add log event" is visible. Below the form, the "Log content" section shows a table of log entries.

Time	Type	Event	Status	Comments	Agent
2016-05-30T15:05:50+02:00	20800	Delivery ready for hand over	Ok	Alt OK.	pkv
2016-05-30T15:00:38+02:00	20100	Delivery received	Ok	Mottatt OK.	pkv
2016-05-30T14:50:18+02:00	20000	Created log circular	Ok	Success to create logfile	pkv

The browser's address bar shows `https://localhost:12443/transfer/transferiplist/`.



# Overføre til depot (EPP)

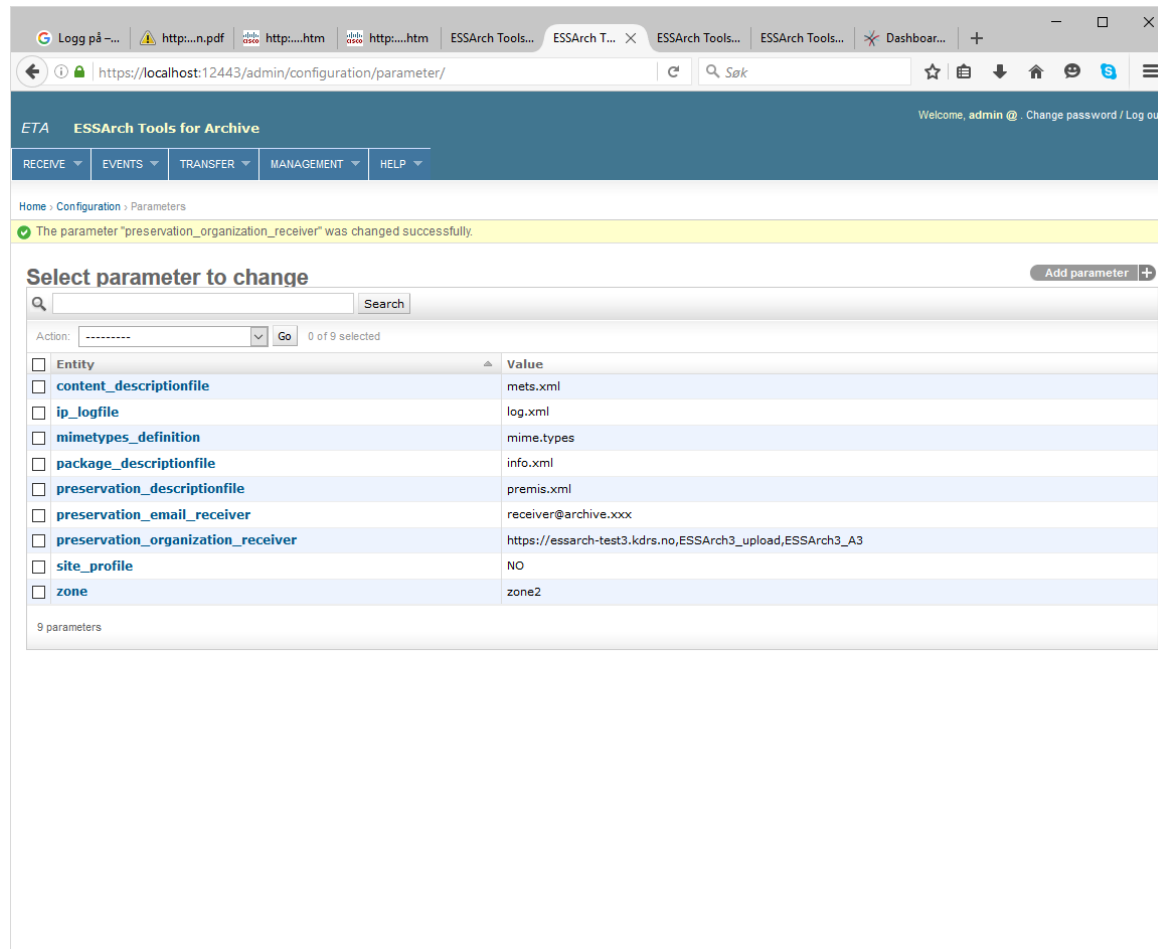
The screenshot shows a web browser window with the URL `https://localhost:12443/transfer/transferiplist/`. The page title is "ETA ESSArch Tools for Archive". The user is logged in as "Peter @ zone2". The main content area is titled "Transfer information packages" and contains a table with the following data:

Opt	Archivist organization	Label	Create date	IP type	IP location	IP (UUID)	IP state
<input checked="" type="checkbox"/>	Test organisasjon	Kurs eksempel	2016-05-27T16:33:43+02:00	SIP	/ESSArch/data/eta/reception/shared/ip1	UUID:419ece0c-2416-11e6-841e-080027ec5792	Received

Below the table, there is a text label "Transfer to remote server: <https://essarch-test3.kdrs.no>" circled in green. Below that is a button labeled "Transfer IP" circled in red.



# Overføre til depot, forts.



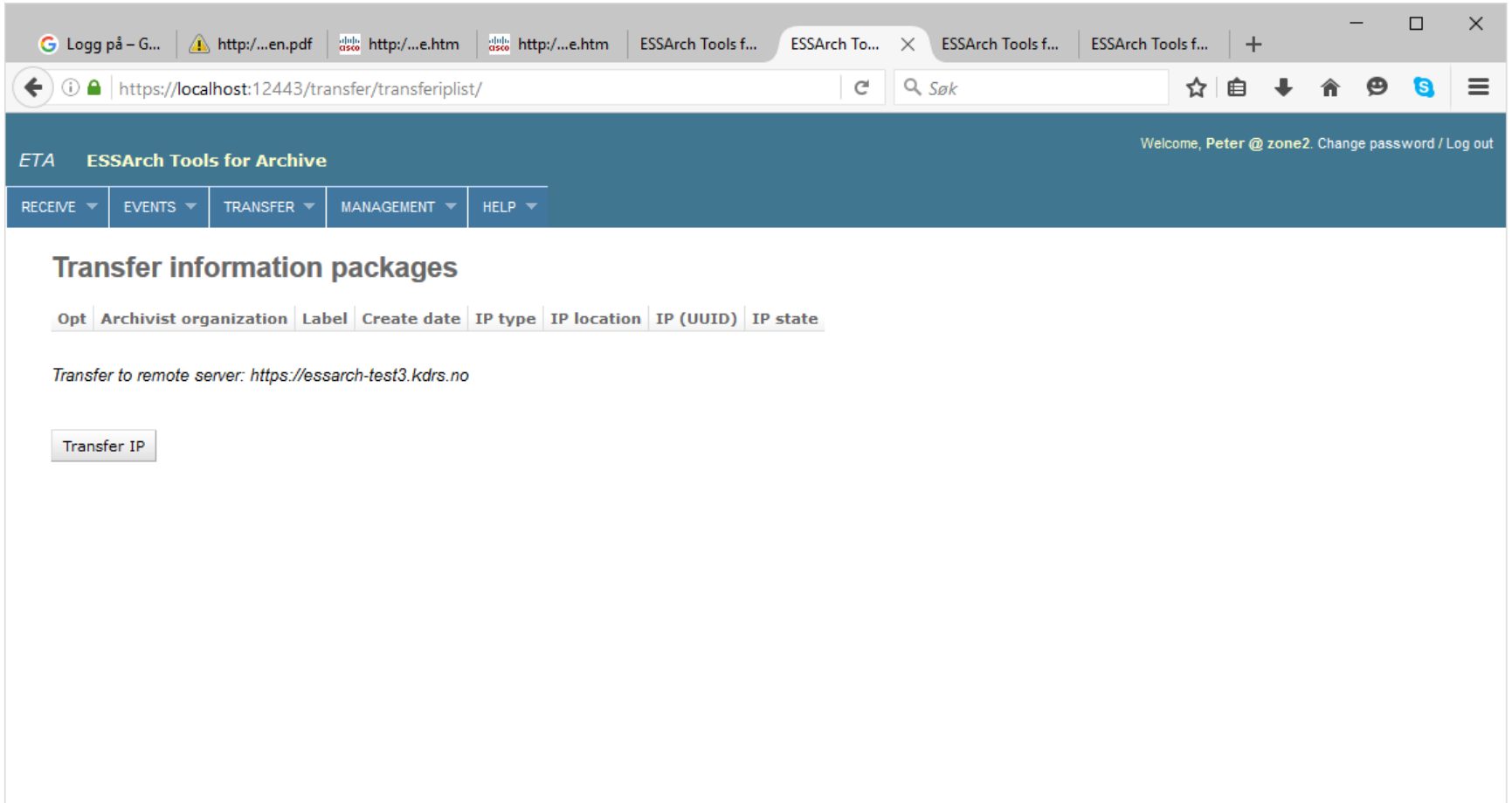
The screenshot shows a web browser window with the URL `https://localhost:12443/admin/configuration/parameter/`. The page title is "ETA ESSArch Tools for Archive". A navigation menu includes "RECEIVE", "EVENTS", "TRANSFER", "MANAGEMENT", and "HELP". A breadcrumb trail shows "Home > Configuration > Parameters". A green notification bar states: "The parameter 'preservation\_organization\_receiver' was changed successfully." Below this is a section titled "Select parameter to change" with a search bar and an "Add parameter +" button. A table lists 9 parameters, each with a checkbox and a "Go" button. The "preservation\_organization\_receiver" parameter is highlighted in blue.

Entity	Value
<input type="checkbox"/> content_descriptionfile	mets.xml
<input type="checkbox"/> ip_logfile	log.xml
<input type="checkbox"/> mimetypes_definition	mime.types
<input type="checkbox"/> package_descriptionfile	info.xml
<input type="checkbox"/> preservation_descriptionfile	premis.xml
<input type="checkbox"/> preservation_email_receiver	receiver@archive.xxx
<input type="checkbox"/> preservation_organization_receiver	https://essarch-test3.kdrs.no,ESSArch3_upload,ESSArch3_A3
<input type="checkbox"/> site_profile	NO
<input type="checkbox"/> zone	zone2

9 parameters



# Overføre til depot, forts.



The screenshot shows a web browser window with the URL `https://localhost:12443/transfer/transferiplist/`. The page title is "ETA ESSArch Tools for Archive". The user is logged in as "Peter @ zone2". The navigation menu includes "RECEIVE", "EVENTS", "TRANSFER", "MANAGEMENT", and "HELP". The main content area is titled "Transfer information packages" and features a table with columns: "Opt", "Archivist organization", "Label", "Create date", "IP type", "IP location", "IP (UUID)", and "IP state". Below the table, there is a text label "Transfer to remote server: `https://essarch-test3.kdrs.no`" and a "Transfer IP" button.



# Avslutning del 3

I denne delen har vi tatt for oss:

- Hvordan vi lager en arkivpakke i ETP.
- Hvordan vi gjør innlevering av pakken til ETA.
- Loggføring av aktiviteter som utføres på pakken.
- Hvordan vi sender pakken til EPP.

I neste del skal vi følge løpet videre i EPP.

